About this Guide
UniversityParent has published this guide in partnership with the University of Pennsylvania with the mission of helping you easily navigate your student's university with the most timely and relevant information available.

Make the Most of this Guide
- **Use it!** Inside you'll find information that's useful all year with items such as phone numbers, websites, and calendars.
- **Share it!** Share articles and tips inside with your student to help them successfully navigate campus.
- **Pass it!** Pass it along to fellow university parents or prospective parents of college students.

Discover more articles, tips and local business information by visiting the online guide at: www.universityparent/upenn

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Welcome to Penn on Behalf of Penn Parents!

The Office of Parent Outreach and Development/Penn Parents would like to welcome you and your family to the University of Pennsylvania! As new or returning Penn parents, you are important members of the community and we want to make sure you have resources and information that will enable you to be involved in supporting your child’s success as a Penn student. I am thrilled to have this opportunity to present the University Parent Guide to you and encourage you to use this guide as a complement to the information that you will receive from the individual schools. You can also use this guide as a first point of reference as you become familiar with the University as a Class of 2017 parent. In addition to the information provided in this Guide, the Penn Parents, individual schools and the University of Pennsylvania websites will be extremely useful, because you will find a wealth of information and links to assist you in supporting your Penn student.

We know that the college years are a very special time for your family and as such, we aim to support you amid the transitions encountered during these years. Penn Parents is committed to partnering with you to stay connected and will utilize various modes of outreach including web, printed mailings, phone calls and meeting you in person at events on campus and in your home region. We value our relationship with you and believe that staying connected is central to making sure that relationship is built on a solid foundation. In sum, we are excited to have you as part of the community and look ahead as we celebrate you: Proud Penn Parent of the Class of 2017!

Welcome to the Penn family! Hurrah!

Kenya LeNoir Messer Ed.D.
Director, Parent Outreach and Development

Mission
The Office of Parent Outreach and Development/Penn Parents aims to become the central resource for connecting undergraduate parents and families to the University. Through events, communications, volunteer opportunities and The Parents Fund, the Penn Parents team is committed to building relationships and creating avenues for parents to feel informed, connected and uniquely involved in the life of the University and its advancement.

Vision
Parent Outreach and Development/
Penn Parents will become the central resource for undergraduate parents and families with a focus on cultivating lasting relationships and partnerships that will support student success. The vision:

- To ENGAGE parents in the life of the University...
- To INCREASE participation and involvement...
- To SECURE ongoing support...

Contact Us
Office of Parent Outreach and Development/Penn Parents
3451 Walnut Street
601 Franklin Building
Philadelphia, PA 19104
(215) 746-4646
1 (800) 237-2655
ppparent@pen.dev.upenn.edu
www.pennparents.upenn.edu

Involvement Opportunities
We believe that providing opportunities for parents to become involved is the cornerstone of building lasting relationships. Penn Parents offers a myriad of ways for parents to stay connected and engaged in the life of the University.

Communications and Outreach
Penn Parents utilizes several modes of communications to assist parents with staying connected. The Penn Parents Newsletter is sent home to families once a semester. The newsletter provides parents with a glimpse into life at Penn. In addition to general program information, the newsletter also covers topics ranging from student research and summer internship experiences to faculty interviews. The Penn Parents E-Newsletters are newsletters that are sent to parents via email several times a semester to provide you with information that you can use in supporting your students at Penn. E-Newsletters are filled with up to the minute news and information about programs, events and resources on campus. Penn News for Parents is a version of Penn News Today/Penn News Weekly aimed specifically at Penn parents and will be sent weekly from the Office of University Communications. Penn News for Parents will show a cross section of Penn ranging from scientific research and human-interest profiles to fun activities and Penn coverage in the news media. We also invite parents to utilize our website, www.pennparents.upenn.edu, or call us at (215) 746-4646 as a mode of staying connected and current.

Events
We encourage parents to attend events on campus and in your home region. Penn Parents will send invitations to events through e-mail and U.S. mail. Additionally, large scale and annual events such as Family Weekend, Homecoming and Commencement will be listed on the academic calendar each year. Below is a description of some of the annual events that we look forward to seeing you attend:

Penn Preview Days provide an opportunity for newly admitted students and their families to have an in-depth look at Penn during the Spring of their senior year of high school.

Welcome to Penn Programs provide incoming freshmen students and parents the opportunity to meet current Penn parents, students and University representatives at Welcome Receptions or Summer Send-Offs in their home regions throughout the summer prior to beginning class at Penn in the Fall.

Welcome to Penn Programs provide incoming freshmen students and parents the opportunity to meet current Penn parents, students and University representatives at Welcome Receptions or Summer Send-Offs in their home regions throughout the summer prior to beginning class at Penn in the Fall.
Penn, Penn Students and Parents: Building a Partnership for Success

We are committed to partnering with you as you support your child in having a rich and rewarding experience at Penn. Your child is embarking upon their academic career and student life as an independent adult. For many parents, this is uncharted territory. Therefore, we recognize this is a time of transition for you and your family and we feel it is important to provide you with insights from our University partners that may be useful for you.

Understanding the Transition to College
Presented by Counseling and Psychological Services (CAPS)

The transition to college is a time of excitement in the life of your son or daughter. He or she will experience greater autonomy, intellectual stimulation, increased choices, and new explorations and relationships. For some families, a sense of excitement about the transition also brings feelings of ambivalence and concern. Most families adjust to the transition period fairly well. However, staying informed may help you take proactive steps.

The next section will attempt to give you both general and specific suggestions to help your child succeed at school. In addition to the support you can provide, there are also professional support services available to students on campus through Counseling and Psychological Services (CAPS). CAPS staff is also available to consult with you about providing your child with the help that he or she may need.

What You Can Do to Support Your Child
Presented by CAPS

Stay in Touch
Even though your child may express the need to be independent, he or she still needs to know that you are available to talk about normal events and difficult issues. So discuss with your child a reasonable plan for you to stay in touch on a regular basis whether it is through writing, emails, or over the phone.

Allow Space
Let your child set the priorities for some conversations. Ask open-ended questions and give him or her room to explain him or herself to you.

Discuss Expectations
Set up some time to talk to your child and agree on expectations, e.g., how often you expect to be seeing or speaking with him or her, money matters and so on. Negotiate a realistic plan.

Be Realistic About College Life
College life is quite hectic and most students find their time crammed because of numerous academic and social obligations. Plan in advance so the time that you have becomes meaningful. Take the time to remind your children to take care of themselves physically and emotionally as well as academically. A balanced life that includes work, play and rest is essential to a healthy student.
Pick your Battles
Conflicts are a part of the parent-child relationship. However, you may want to prioritize what is really important to you and decide which issues you are willing to let go.

Encourage Your Child to Make Use of Penn Resources
Penn offers numerous resources to enhance your child’s experience while in college. (See Penn Resources section at the back of this guide.) Penn is a big place but you can help your child by suggesting various resources when you think it is appropriate.

Suggested Reading
Below are some books that may be useful as you prepare for your journey as a Penn Parent:

**Letting Go: A Parent’s Guide to Understanding the College Years**
Author: Karen Levin Coburn

**Don’t Tell Me What to Do, Just Send Money: The Essential Parenting Guide to the College Years**
Authors: Helen Johnson and Christine Schelhas-Miller

**When Kids Go to College: A Parent’s Guide to Changing Relationships**
Authors: Barbara M. Newman and Philip R. Newman

**The iConnected Parent: Staying Close to Our Kids (and Beyond) While Letting Them Grow Up**
Author: Barbara K. Hafer and Abigail Sullivan Moore

**Family Educational Rights and Privacy Act (FERPA)**
(Adapted from the University Policy on Confidentiality of Student Records)

Understanding that another important aspect of your child’s transition to college concerns privacy issues, the University is committed to providing many resources about how students can protect themselves. Therefore, as the parent of a Penn student it is important to note that Penn has policies and programs in place to help address privacy issues and it may be helpful to have a discussion with your child about these issues and resources available before they arrive at Penn. We have provided a brief overview of information regarding FERPA and University policy in this guide as an introduction to the wealth of resources and support at the University about these issues. Please note - Federal law, the Family Educational Rights and Privacy Act (FERPA), protects the privacy of student “education” records — which generally includes any personally identifiable information maintained by Penn.

The University’s policy regarding disclosure of student information to parents is based both upon legal requirements and the University’s philosophy that students should be treated as adults. The University generally will not share personally identifiable information (other than directory information) from a student’s education records with third parties, including parents or guardians, without student consent, except in limited circumstances where such disclosure is permitted under FERPA and where the University determines in its discretion that disclosure is appropriate. For example, disclosure is permitted in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals. To learn more about student privacy issues contact Penn’s Privacy Office by visiting [http://www.upenn.edu/privacy](http://www.upenn.edu/privacy) or through e-mail at privacy@upenn.edu.

Tips from the University Registrar
In today’s world, it is important for students and families to understand and discuss risks to personal privacy, and ways to minimize those risks. Penn offers programs that give students choices regarding when and with whom their personal information is shared. See the SRFS Must-Do List section on page 22 and the Penn InTouch section on page 21 in this guide for more information.

About the University of Pennsylvania

At the University of Pennsylvania, you’ll find a historic, Ivy League school with highly selective admissions and a history of innovation in interdisciplinary education and scholarship. The University of Pennsylvania has the distinction of being the first university in the United States.

With its green lawns and landmark architecture, Penn’s beautiful West Philadelphia campus houses all of Penn’s activities, from student life, athletics, and academics to research, scholarship, and cultural life. All of Penn’s 12 schools and 6 centers are located within walking distance of one another. This geographical unity, unique among Ivy League schools, supports and fosters Penn’s interdisciplinary approach to education, scholarship, and research.

Penn Fast Facts
Full-time students: 21,416
Part-time students: 3,309
Total: 24,725
Full-time Undergraduate: 10,324
Full-time Graduate/professional: 11,092

Historic Roots:
The University of Pennsylvania has the distinction of being the first university in the United States, created by founding father, Benjamin Franklin. Dr. Amy Gutmann was inaugurated as Penn’s eighth President in October 2004.

The Mascot:
Penn’s sports teams are nicknamed the Quakers after the religion adopted by William Penn, who established Pennsylvania as a Quaker province. Today, we see the Quaker at Penn football and basketball games.
Hey Day:
In 1916, Hey Day was established as a “Moving-Up” celebration to mark the advancement of each class. Hey Day has represented the official passage of the junior class to senior status and is characterized by thousands of marching students parading around campus wearing red T-shirts, carrying canes, and biting into fake straw hats.

Ivy Day:
In 1873, the first graduating class on Penn’s West Philadelphia campus established Ivy Day as a new tradition set aside for the senior class. As a vine was planted and an invocation pronounced, ivy became a lasting symbol for each year’s graduating class.

Study Abroad:
Penn undergraduate and graduate/professional students earned academic credit in more than 70 countries in 2010-2011. Penn ranks 1st among the Ivy League schools and eighth nationwide among doctoral and research institutions in the number of students studying abroad, according to the most recent data (Institute of International Education, 2012). In 2010-2011, 2,198 Penn students participated in study abroad programs for academic credit.

Internationalism:
A total of 5,756 international students applied for admission to Penn’s undergraduate schools for Fall 2012 and 438 (7.6 percent) received admissions offers. Twelve percent of the first year class are international students.

Academics:
Total undergraduate majors currently being pursued: 88 (Fall 2012). In addition, 9 traditional undergraduates were pursuing individualized majors.

Community Service:
Approximately 13,000 University students, faculty and staff participate in more than 300 Penn volunteer and community service programs, as well as the more than 60 academically based community service courses that are taught each year.

Athletics and Recreation:
A charter member of the Ivy League, Penn offers intercollegiate competition for men in 17 sports and 16 sports for women. During the 2011-2012 academic year, there were 8,770 team members participating in 12 leagues and 22 special events. 1,280 additional students were members of 37 active club sports.

Research:
With 142 research centers and institutes, research is a substantial and esteemed enterprise at Penn. As of fiscal year 2012, the research community includes over 4,300 faculty and over 1,100 postdoctoral fellows, 5,600 academic support staff and graduate student trainees, and a research budget of $923 million. The scale and interdisciplinary character of our research activities make Penn a nationally ranked research university.

Faculty:
Standing: 2,545
Associated: 1,773
Total: 4,318

The student-faculty ratio is 6:1
In the past two decades, the faculty has been home to seven MacArthur Award recipients, five National Medal of Science recipients, four Nobel Prize recipients, five Pulitzer Prize recipients.

The School of Engineering and Applied Science
Founded in 1852 as the School of Mines, Arts and Manufactures, today’s School of Engineering and Applied Science is a vibrant part of the University. At Penn Engineering, world-acclaimed faculty, state-of-the-art research laboratories and highly interdisciplinary curricula offer students an unparalleled experience. Innovation and technology drive the program and transform the fundamentals of what future engineers are learning. Penn Engineering students play a critical role in posing and answering the important questions that will improve human health and transform our world.

The School of Nursing
Penn Nursing offers a number of resources and experiences not found at most other schools including a state-of-the-art simulation lab with mannequins responding as patients would, one of the first PACE practices owned and operated by a School of Nursing delivering care to frail elders, classrooms with the latest hospital-based electronic medical records (EMR) technology, and clinical experiences in The Children’s Hospital of Philadelphia and the Hospital of the University of Pennsylvania, two of the nation’s best. Penn Nursing’s faculty include some of the top researchers in the world who collectively rank near the top of all schools of nursing receiving federal funding.

The Wharton School
Founded in 1881 as the first collegiate business school, Wharton is recognized globally for intellectual leadership across every major discipline of business education. Wharton delivers the knowledge to take action and advance society through leading programs at every level: undergraduate, MBA, executive MBA and doctoral. The school reaches out annually to 9,000 participants through Executive Education programs. Knowledge@Wharton, the school’s online journal in multiple languages, reaches more than 1.8 million global subscribers. Wharton has one of the largest business school alumni networks in the world with more than 91,000 graduates.
Academic Areas

Freshman Year Initiatives at Penn

New Student Orientation is a series of activities for students to help with a successful transition from high school to the University. NSO 2013 begins Friday, August 23 and concludes Tuesday, August 27. Classes start on Wednesday, August 28. Please encourage your child to visit the NSO website, www.upenn.edu/nso, periodically throughout the Spring and Summer for updates on the schedule of events and additional need-to-know information. Students can connect with Penn students and staff by visiting the Class of 2017’s Facebook page, page-www.Penn2017.com.

Office of New Student Orientation and Academic Initiatives (NSOAI)
(215) 898-7000
ns0@exchange.upenn.edu

First Year Fridays
NSOAI created First Year Fridays as a continuing set of events that will take place on Fridays throughout the year. These events are designed to assist first-year students in being comfortable with their new home. PHINS (Peers Helping Incoming New Students) lead tours into the City of Philadelphia. Faculty and staff introduce students to departments, resources, and research along with a myriad array of other activities throughout the year.

Freshman Seminars
Freshman seminars are an excellent introduction to academic life in the College, and are highly recommended for first or second semester students. The primary goal of the freshman seminar program is to provide every freshman with the opportunity for a direct personal encounter with a faculty member in a small class setting devoted to a significant intellectual endeavor. Seminars are open to students in all four undergraduate schools. While the seminars are not required, students in the College find them very helpful in enabling them as first-year students to envision a level of engagement with a major that they might not otherwise be able to appreciate until they enroll in more advanced courses in their junior or senior years.

Please visit http://www.college.upenn.edu/freshman-courses for more information and course selection.

Academic Advising

The College of Arts and Sciences
Students in the College have a strong network of academic advisors available to assist them throughout their undergraduate careers. Pre-major advisors help first and second-year students navigate their entrance into academic and intellectual life in the College beginning with the issues of incoming freshmen and continuing through the student’s exploration of a potential major. After declaring a major, students are assigned an academic advisor affiliated with the major department or program. All students are welcome and encouraged to speak with assistant deans for advising in the College Office. These advisors can help students explore the many options and opportunities available to College students, and are available by appointment or on a walk-in basis throughout the year.

(215) 898-6341
college@sas.upenn.edu
http://www.college.upenn.edu/support

School of Engineering & Applied Science
All students in Penn Engineering are assigned to a faculty advisor and a peer advisor in their major. Students who are curriculum deferred are also assigned faculty advisors and peer advisors experienced in working with students who may still be deciding. Each undergraduate major or program has an assigned coordinator who can help them with most issues pertaining to their major. In addition, students can meet with professional advisors during walk-in hours to discuss non-major related academic issues such as dual degrees, minors, study abroad, and submatriculation as well as accessing academic and student support resources.

(215) 898-7246
apo@seas.upenn.edu
www.seas.upenn.edu/undergraduate/freshman/index.php

School of Nursing
All students in the School of Nursing are assigned a faculty advisor and a peer advisor. Students also have access to professional staff advisors in the Office of Student Services. Faculty advisors provide students with mentoring related to their career goals, and serve as a resource for students to discuss the current issues, science, and practices of the nursing.
profession. The Office of Student Services partners with the faculty advisors to provide information on registration, degree requirements, dual degrees, minors, study abroad, sub-matriculation, and University resources. Peer advisors help ease the freshman transition into college and are available to answer their advisees’ questions about student life at Penn. Students remain in touch with their advisors throughout their undergraduate career.

(215) 898-6687
Fax: (215) 898-4043
advisor@nursing.upenn.edu
www.nursing.upenn.edu/students

The Wharton School
Wharton’s dedicated undergraduate academic advisors help students to:
• explore intellectual interests
• develop suitable educational plans and goals
• select appropriate courses and other educational experiences
• understand institutional and degree requirements
• connect with resources
• work through any academic challenges

The Wharton Undergraduate Division office is located in Jon M. Huntsman Hall, where the majority of business classes are taught. Advisors are available by appointment Monday through Friday, 9 a.m. to 5 p.m., and same-day “walk-in” advising is available.

(215) 898-7608
advising@wharton.upenn.edu
http://spike.wharton.upenn.edu/ugrprogram/

Career Services helps Penn students define their career goals and take the steps necessary to achieve them. This includes helping students find permanent jobs and internships, as well as gain admission to graduate and professional schools. Parents can visit the Career Services’ parents website, http://www.vpul.upenn.edu/careerservices/parents/, to review the recommended year-by-year timeline for helping your child utilize their services and for general information.

Q. How can I help my child make the most of Penn and get a good start on life after Penn?

A. For many young men and women, college offers a chance to try out new roles, to take more control over their lives and decisions, and to assert their independence. While some parents are excited by their child’s new-found sense of confidence, others find this stressful, as they may feel that their influence is waning. However, as we know from countless counseling sessions, your opinion and approval matter tremendously. Our research has shown that parents, not faculty members or peers, have the primary influence on students’ career choices. Even when students make decisions which they know will disappoint their parents, this often causes them some conflict and pain. Conversely, some students try to make decisions pleasing to their parents (for example, emulating their parent’s career path), and then agonize over why they are doing it – to satisfy themselves or their parents.

The fact is you really can help your child adjust to Penn. Express confidence in his or her abilities and affirm her or his ability to make decisions. This can make a significant difference in how your young adult makes the transition to college, and then to life after Penn. Self-confidence is a fundamental asset in any field of endeavor, and one way we all develop it is by knowing that there’s someone important who believes in us.

Encourage your child to seek out and use a wide variety of resources to get the best information possible. While most students get information online, information available through face-to-face interaction is still extremely important, and sometimes undervalued by students. The wide array of programs at Career Services, as well as our network of alumni and alumnae career advisors, makes it easy to get. In addition, by virtue of being at Penn, students have a myriad of wonderful resources to use. Faculty, house deans, advisors, and counselors in Career Services and other University departments are all available to help your child think through and understand the consequences of different choices. You may also have access to additional resources through your own personal and professional contacts. Ask your child how she or he might want to make use of those resources. Finally, just as you may with your son or daughter, we often see students who are troubled by career questions, whether it’s a matter of second-guessing a decision, having difficulty finding a summer job, or being turned down by a first-choice graduate program. We often find that the best support to young people in these situations is to ask how we can help and then be guided by their answer.

The Office of Career Services
Suite 20, McNeil Building,
3718 Locust Walk
(215) 898-7531
www.vpul.upenn.edu/careerservices

Self-confidence is a fundamental asset in any field of endeavor, and one way we all develop it is by knowing that there’s someone important who believes in us.
The Penn Libraries

“There is a moment when the passive student is transformed into the active scholar; the moment when ideas, teachers, and the research process meet in a young mind. That moment is the essence of higher learning and the Libraries make it possible.” – President Amy Gutmann

Founded in 1750 by Benjamin Franklin and members of his circle, the Penn Libraries are among the oldest university libraries in America. Early contributors to the collections included Louis XVI, King of France.

Today, the Libraries boast more than six million volumes, 120,000 video and sound recordings, and a vast digital collection that’s as portable as your Penn student’s iPhone. On a visit to the library, your student can page through a Shakespeare first folio and search through 80,000 e-journals and a half-million e-books on their laptop. We’ve amassed every imaginable aid to research, from the Last Will and Testament of Lord Byron to hundreds of thousands of digital images of historic and contemporary art, architecture, photography, and more. We offer comfortable, wireless 24-hour study facilities and everything you need to create a multimedia project, including instructional courses, DV cameras, microphones, and laptops. And we have an expert staff accessible night and day to help navigate the research process.

Penn Libraries
Office of the Vice Provost and Director
3420 Walnut Street
Philadelphia, PA 19104
Phone: (215) 898-7091
libdir@pobox.upenn.edu
www.library.upenn.edu

Penn Abroad

Studying abroad is one of the most exciting opportunities available to your son or daughter as a Penn undergraduate. The University of Pennsylvania advocates international experience as a vital part of not only a liberal arts education but valuable pre-professional experience. Penn partners with top universities worldwide in one of the most extensive study abroad networks of any Ivy League University.

Every year, Penn Abroad sends 600 undergraduates to study abroad for a semester or academic year, typically as juniors. The four undergraduate schools collaborate with the Penn Abroad staff to select specific programs that provide students with international experiences that complement the curriculum on campus. Students and parents can learn about our programs and the application process on our website: http://global.upenn.edu/pennabroad

International Student and Scholar Services

International students play an important role in the Penn landscape. Their presence enriches the academic and cultural experience both inside and outside the classroom. Penn prides itself on having one of the largest shares of international students in the country and aims to ensure the maintenance of a welcoming climate for our international students. Penn recognizes that the international students have unique needs and is aware that your son or daughter will soon embark on a life-changing journey.

ISSS’s role is to be the “home away from home” for your sons and daughters. Our goal is to facilitate a smooth transition to your daughter’s or son’s new environment. We provide core services to new and current international students at the University of Pennsylvania. Our office provides advice, information, and referrals on matters such as immigration, employment, and overseas travel.

We assist international students who express needs related to adjusting to a new culture, as well as those who need assistance with practical matters related to living in Philadelphia. We have a dedicated and high-caliber staff available to provide expert advice, services, programs, information, and support aimed at enriching your child’s United States experience over the entire course of their years at Penn.

We serve as a key resource to the international students in the following areas:

• Providing social and cultural programs in partnership with other Penn offices to help create an inclusive climate
• Advising international students on how to comply with immigration laws and regulations
• Offering guidance to schools and departments with regard to international students’ integration, cross-cultural issues, and intervention strategies
• Sponsoring programs for international students on a variety of topics including immigration regulations, adjustment to US society and culture, academic concerns, and resources
• Developing and conducting programs with other units on campus with regard to cross-cultural communication issues that will facilitate a welcoming and positive climate for our international students
Weingarten Learning Resources Center

The Weingarten Learning Resources Center houses two central University offices that support the academic lives of Penn’s undergraduate and graduate students. All services and programs of both offices are free and confidential.

The Office of Learning Resources (OLR)

Students’ families are often the first to hear about academic challenges and the stress of upcoming assignments and exams. The Office of Learning Resources helps students expand University-relevant study strategies to meet the academic challenges that accompany the many opportunities to learn and grow intellectually. Professional instruction in academic reading, writing, study strategies, and time/project management is available through individual appointments and walk-in sessions. Group instruction is also available through workshops that address the needs and interest of specific groups of students. A signature workshop series, Mastering the Ivy League, is held each fall semester for first-year students.

The Office of Student Disabilities Services (SDS)

The Office of Student Disabilities Services (SDS) is Penn’s office for students who wish to self-identify with a disability. SDS helps students with disabilities enjoy equal access to academic opportunities and participation in all University-sponsored programs. The professional SDS staff evaluates disability documentation and requests for accommodations. SDS also works with individual students to transition from high school to Penn and determines the resources available to meet their needs. SDS staff are also available to answer questions and provide information about disabilities.

The Weingarten Learning Resources Center
3702 Spruce Street, Suite 300 (Stouffer Commons)
(215) 573-9235
TDD: (215) 746-6320
http://www.vpul.upenn.edu/lrc

Student Services

Student Registration and Financial Services

Student Registration and Financial Services (SRFS) is located in the Franklin Building at 3451 Walnut Street. SRFS includes the Office of the University Registrar, Student Employment, and Student Financial Services (SFS). To best serve Penn students and their families, we strive to make SRFS easy and accessible via online tools, email, telephone, and drop-in centers.

The Office of the University Registrar
www.upenn.edu/registrar

Your student’s interaction with this office will primarily be online through Penn InTouch, a secure gateway to personal, academic, and financial information. Your student will use Penn InTouch to search and register for courses, find a classroom, check for exam locations, get grades, order electronic or paper transcripts, and more. For quick answers to general questions, use askBEN, our 24/7 question and answer tool, located on each page of the Registrar’s website.

Student Employment
www.sfs.upenn.edu/seo

The Student Employment Office provides academic year job listings, including both work-study jobs as well as jobs for students who do not receive a work-study award. International students will need to comply with certain immigration rules even for on-campus jobs. Visit the website for details.

Student Financial Services (SFS)
www.sfs.upenn.edu

Student Financial Services provides financial services related to educational expenses, financial aid, loans, payment plans, and billing. Recognizing service as its top priority, the Student Financial Services Counseling and Contact Centers answer a myriad of calls and email correspondence on a daily basis. SFS is open during business hours to accommodate in-person visits or appointments. Telephone appointments are also available. For quick answers to general questions, use askBEN, our 24/7 question and answer tool, located on each page of the SFS website.

Financial Aid

All financial aid awarded by Penn is based on demonstrated financial need, as determined by Student Financial Services. Penn is one of the few schools to offer no-loan financial aid awards to undergraduate dependent students in the College, Engineering, Wharton and Nursing School who are pursuing their first degree. To apply for aid, students must submit the required financial aid applications as well as parent and student tax returns. Details can be found on the SFS website.

Loans and Payment Plans

Aside from financial aid, other options are available to assist with your student’s cost of attendance. Federal loan ▶
programs (Federal Direct Loan for students and Direct PLUS Loan for parents) usually offer the best terms and repayment benefits. Penn also offers interest-free payment plans: the Penn Monthly Budget Plan and the Tuition Prepayment Plan. See the SFS website for details.

**Outside Scholarships**
Many students receive outside scholarships (i.e., scholarships awarded from non-governmental sources outside the University) to avail themselves of additional financial flexibility. More information on outside scholarships can be found on the SFS website.

**Your Student’s Bill**
Penn.Pay is Penn’s electronic billing system through which your student receives his or her student account bill. On Penn.Pay, your student can also review new activity on a daily basis and opt to pay his or her bill online. To comply with federal regulations (FERPA), your student must invite you to be an “other payer” before you can access Penn.Pay.

Notification that the student account billing statement is ready will be sent to your student’s University email address beginning with the July statement. Notification will also be sent to ‘other payers’ enrolled in Penn.Pay. Your student’s first bill will be sent July 1, 2013 and is due July 31, 2013. In July only, Penn will also mail a paper bill to the address we have on record.

Payment can be made online via Penn.Pay from a U.S. bank account with no fee. Penn also accepts the American Express® card on Penn.Pay. (Please note that a 2% convenience fee applies and will appear on your American Express statement. Penn does not receive any compensation or portion of the convenience fee for providing American Express® as a payment option.) Personal checks are also accepted through mail or in person, or funds can be sent by wire transfer. Full payment of the student account bill is due by the date indicated on the statement. A late payment penalty of 1.5% of any past due balance will be assessed. See the SFS website for billing details.

**SRFS Must-Do List**
SRFS strongly encourages you to review the SRFS Must-Do List with your student and have him or her complete it as soon as possible. The Must-Do List addresses your student’s safety on campus, privacy rights, Penn. Pay enrollment, and direct deposit information. The Must-Do List can be found by visiting: http://www.sfs.upenn.edu/mustdo/index.htm.
PennCash

PennCash is an easy, fast, and smart way to make “cash free” purchases within the Penn community. As a declining balance account that is a built-in feature of PennCards, students may easily load value onto a PennCash account, and it’s immediately available for spending at campus locations such as the Penn Bookstore, Campus Dining, Penn Computer Connection and many College House operated cafes and stores.

The easiest and fastest way to load PennCash is to go to www.upenn.edu/penncash and use a Visa, MasterCard, or transfer from the Student Financial Services line of credit. Students can also grant access to family members for the online PennCash account, so that they may add value and view the account activity.

PennCard

The PennCard is the official University of Pennsylvania identification card for students, faculty, staff and other members and visitors of the Penn community. The PennCard is also used for many services including building access, library services, campus transit, ATM and debit card privileges, dining meal plans and Dining Dollars, recreational facility access, SFS line of credit, and PennCash purchases.

Notary services, passport photos and postage stamps are additional convenient options that are available throughout the year at the PennCard Center, located on the second floor of the Penn Bookstore 3601 Walnut Street at University Square.

Q: How does a new student apply for a PennCard?
A: The fastest and easiest way is for the new student to log in to Campus Express Online at campusexpress.upenn.edu and click Apply for PennCard in the My PennCard tab. Other ways to apply are as follows:

- Mail in the application included in the Campus Express mailing with a paper photo that meets the requirements detailed in the Campus Express Brochure.
- Apply in person and have the photo taken at the Campus Express Center in Houston Hall during New Student Orientation, although we strongly encourage students to submit a digital photo early through Campus Express Online so we can have their card ready for pick-up.
- Students who arrive on campus after NSO should stop by the PennCard Center on the second floor of the Penn Bookstore Building.

Q: Where does a new student pick up his/her PennCard?
A: New fall students should submit their PennCard application and photo within two weeks of the opening of Campus Express online on June 1 — that way, their PennCard will be ready for pick up at the Campus Express Center in Houston Hall during New Student Orientation. If a new student submits their application and photo later in the summer, their card will probably be ready for pick up at the Campus Express Center, so check with Campus Express during move-in. But, it’s always best to submit the PennCard application and photo as early as possible. Important: Students must pick up their own PennCards personally, and a valid government issued photo I.D. will be required.

Q: What can a student do with their PennCard?
A: With a PennCard, students may:
- Enter academic and residential buildings on campus
- Enter dining halls and access meal plans
- Charge purchases to the Student Financial Services line of credit
- Make purchases using PennCash
- Link their PennCard to a PNC Bank or Student Federal Credit Union account so that the PennCard may be used as an ATM card or bank debit card

Q: How safe is PennCash?
A: The value in the PennCash account is not stored on the card. If a PennCard is lost, the PennCash account is frozen when the student notifies the PennCard office at (215) 417-CARD or Public Safety at (215) 573-3333.
Penn Bookstore

Penn was the first university to establish what many institutions still recognize as the model for today’s collegiate retail shopping experience. The Penn Bookstore offers a unique assortment of products and services to specifically meet the needs of Penn students and parents. In addition to textbooks and supplies, the Penn Bookstore offers a great venue for study, a snack or special events and has a unique assortment of merchandise for the entire family.

Textbooks
With the Bookstore’s on-line textbook purchasing system, your son or daughter has the option of having their textbooks shipped directly or having them ready for pick up at the Penn Bookstore when they arrive on campus. Pick-up orders will be waiting for them in the textbook department, packed and with a register receipt. Keep the receipt and textbooks can be returned for a full refund until the second week of classes.

The Bookstore offers a number of textbook options including used, rental and digital books. The difference between a new textbook price and a used textbook price is about 25%. Because, used textbooks are in high demand, students are encouraged to make their purchases early to increase their chances of obtaining a used book. In addition, the “Cash for Books” service allows students to sell their unwanted textbooks (even those purchased used) back to the Bookstore and receive up to 50% of the store’s selling price in return. Many textbooks are also available through our new rental program. Renting a textbook saves more than 50% over the cost of purchasing a book. The Bookstore’s on-line system lets students know if new, used, rental or digital versions of a text are available. The Bookstore also offers a variety of payment options including: Visa Card, MasterCard, American Express, Discover Card and Barnes and Noble Gift Cards. Or textbooks can be charged directly to a student’s Student Financial Services account.

A place to shop and relax
Located in the heart of campus, the Penn Bookstore offers a range of products that can help your son or daughter start life at Penn. In addition to essential course materials and school supplies, the Bookstore has all the basic necessities for any room or apartment including lamps, desk and shelf units, electronics and bed and bath accessories. Gift items are available, and of course, books! The Penn Bookstore carries more thousands of fiction and non-fiction titles as well as a variety of periodicals and journals.

In addition, the Bookstore offers students and their families a way to show their Penn Pride! A wide selection of Penn apparel including sweatshirts, T-shirts, jackets, caps and other insignia merchandise is available. Or choose from an array of Penn jewelry, and other gift items.

Community is also important at the Penn Bookstore. The store features a wide variety of programs and special events including lectures by Penn faculty and nationally known authors, free movies and panel discussions. The cafe features freshly prepared foods, Starbucks coffee, baked treats, comfortable seating and wireless internet access.

Penn Bookstore
3601 Walnut Street at University Square
Philadelphia, PA 19104-3895
Phone: (215) 898-7595
www.upenn.edu/bookstore
Dining Services

Through its food service provider Bon Appétit, Penn Dining offers a variety of flexible dining plans with a combination of a certain number of visits to the all-you-care-to-eat Dining Halls and dining Dollar$ which can be used at retail locations on campus.

About Dining
We believe food service on a college campus serves a much larger purpose than simply sustenance. Dining halls are gathering places. Breaking bread together is more than simply sustenance. Dining halls are on campus. We show we fill at Penn and will take great care to comfort. We recognize the important role they play in regards to produce, meat, seafood, eggs, coffee and disposable plates and service ware as well as composting kitchen waste in all of our cafés.

Parents and guests are welcome to dine at any of the 15 dining locations on campus. We accept cash, credit, Penn Cash, and Dining Dollar$ in all of our residential and retail locations.

How Do Dining Plans Work?
First-year undergraduate students are required by the University to purchase one of three first-year dining plans. Upper-class undergraduate students can choose between eight dining plans to find one that best fits their lifestyle.

Semester Allowance
Students can use their “visits” (also known as “meals” or “swipes”) in any of our three all-you-care-to-eat on-campus cafés (1920 Commons, Hill College House or Kings Court English College House). Each time your student eats in an on-campus restaurant, one visit is subtracted from their semester “visit” allowance. Additional “visits” can be purchased if your student runs out.

Dining Dollar$
Dining Dollar$ can be used in any Penn Dining location including Starbucks, Gourmet Grocer, Pi, Global Fusion, and Fresh on the Walk in 1920 Commons; Houston Market in Houston Hall; Mark’s Café in the Van Pelt Library; Accenture Café in the Towne Building; Joe’s Café in Steinberg-Dietrich Hall; the Café at McClelland; kosher options; and the Farmer’s Market, located in front on the Penn Bookstore (Wednesdays, May - November). Each time your student makes a purchase, that amount is subtracted from their Dining Dollar$ account balance.

What is ‘Meal Equivalency’?
A Meal Equivalency allows you to purchase food in select Penn Dining retail cafés by using one of your weekly dining plan meals** in lieu of Dining Dollar$. Meal equivalencies are meant to provide an alternative if scheduling or distance makes it difficult to get to a dining café for a meal.

Additional information and a list of participating ‘Meal Equivalency’ retail cafés can be found online at www.upenn.edu/dining.

Dining Dollar Add On Bonus

<table>
<thead>
<tr>
<th>Amount</th>
<th>Bonus</th>
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<tr>
<td>$100 - $250</td>
<td>5%</td>
</tr>
<tr>
<td>$251 - $500</td>
<td>10%</td>
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<tr>
<td>$500 +</td>
<td>15%</td>
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How do I Know Which Dining Plan is Best for my Student?
Here at Penn, we understand that each student is different, and therefore has different dining preferences. Each plan has the flexibility and convenience to meet almost every student’s needs. Visit http://www.upenn.edu/dining to view full descriptions of each one of our dining plan options.

What if my Student has Allergies, a Dietary Need or Religious Dietary Restriction?
Bon Appétit at Penn Dining has a Nutritionist on staff that will be happy to answer any dietary questions you or your student may have. Additionally, we have a kosher dining café (Falk) and our chefs will work with students to help meet any other religious dietary restrictions.

Add It As You Need It Dining Dollar$
Now Dining Dollar$ not only give quick and convenient access to all 15 dining locations on campus, our new Add It As You Need It option puts cash back in your pocket as well. The more Dining Dollar$ you purchase the more you save – up to 15%!
Would you like to receive emails with special offers and updates?

Sign on to the Parent Listserv: at www.upenn.edu/survey/parentemails to receive Penn Dining and Residential Services email updates.

How does my Student Sign Up?
Have your student log in to their Campus Express account online at www.campusexpress.upenn.edu. After your student logs in, they will be able to select their dining plan. Visit www.upenn.edu/dining for more information and frequently asked questions.

Penn Dining Services
3702 Spruce Street
Stouffer Commons, Philadelphia, PA 19104-6205
(215) 898.7585
dining@pobox.upenn.edu
www.upenn.edu/dining
Facebook.com/bonappetitenpenn

Would you like to receive emails with special offers and updates?

Sign on to the Parent Listserv: at www.upenn.edu/survey/parentemails to receive Penn Dining and Residential Services email updates.

 Penn strongly encourages every student to have at least $10,000 of personal property coverage. Here are some reasons:

- Low deductibles starting at $100
- Coverage for your child’s most valuable items such as their laptop, bicycle, phone, musical instruments, etc.
- Worldwide coverage - they are covered if they are traveling abroad
- No risk of raising your homeowner’s rates if a claim is filed

Visit penn.salliemaeinsurance.com/renters or call (866) 572-1617 to find out more.

Sallie Mae
INSURANCE SERVICES

Where Quakers stay and play

The Hilton Garden Inn Philadelphia Center City invites University of Pennsylvania fans to enjoy Philadelphia hospitality at its finest. We are in the perfect location for your friends and family to stay while visiting. Here for the big game? Be sure to join us after each game to enjoy post-game festivities in our restaurant and lounge, the Tent Floor Bar & Grill.

OUR ACCOMMODATIONS & AMENITIES
- Central location in the heart of Center City, Philadelphia
- Located 2 miles from University of Pennsylvania
- Within walking distance of many Philadelphia attractions
- 27 new renovated guest rooms, including complimentary wireless Internet, refrigerators and microwaves
- Breakfast, lunch and dinner served daily in the Tent Floor Bar & Grill which overlooks the city skyline

ASK FOR OUR SPECIAL UNIVERSITY OF PENNSYLVANIA RATE!

1100 Arch Street Philadelphia, PA 19107
215.523.0100 or Toll Free at 1.877.STAY.IGCI www.HiltonGardenPhilly.com

For the Well-Being of our Guests

Bon Appétit at Penn Dining cares enough to serve great food every day and we show that in every one of our café's by:

- Making meals from scratch using fresh seasonal, local, sustainable ingredients
- Serving antibiotic free meat and poultry
- Featuring cage free eggs and rBGH free milk
- Delivering culinary freedom and creativity in each dining café
- Following the Monterey Bay Aquarium’s Seafood Watch Guidelines
- Using trans-fat free cooking oils
- Vegan, Vegetarian, and Made Without Gluten options at every meal

Stop by any of our locations on campus to try our delicious cuisine! Visit www.upenn.edu/dining for more information.
Computer Connection

The Computer Connection is the University of Pennsylvania's technology store for faculty, staff and students. The store offers educational discounts on computers, software, peripherals, accessories and supplies. The features, pricing, reliability and support options of the systems purchased through the Computer Connection exceed those typically offered by traditional retail outlets. Because the Computer Connection is operated by the University, it provides customers with convenient purchasing options, including the ability to charge to your credit card or your Student Financial Services account. Store products are aligned with the recommended standards for each of Penn's twelve Schools, and store staff is available to help students find the right answers for their campus technology needs. Buying one of the recommended systems ensures that help is more readily available should it ever be required. The overall value of buying a computer through Computer Connection is very hard to beat.

Computer Connection
Second Floor Penn Bookstore
3601 Walnut Street at University Square
Phone: (215) 898-3282
http://www.upenn.edu/computerstore/
Twitter: Computer Connection@pennccx
Facebook: Facebook.com/pennccx

Penn Transit

The University of Pennsylvania is serviced by an abundance of transportation systems. Located in the University City neighborhood of West Philadelphia, public transit stops are never more than a five minute walk from any part of campus. Penn students have access to Penn Transit Services, Southeastern Pennsylvania Transportation Authority (SEPTA), Loop through University City (LUCY), the Drexel University bus system, NJ Transit (25 percent discount for full-time students), Amtrak, Boltbus, Megabus and Greyhound Bus services. There is express service every half-hour between University City Station and Philadelphia International Airport. Penn is also welcoming and accommodating to alternative travel modes, such as car sharing, walking and bicycling.

Penn Transit is the University's comprehensive evening and late-night transit system providing effective, efficient and safe integrated transit on and around campus within specific service boundaries. Penn Transit Services are free of charge to all Penn community members holding a valid PennCard.

Penn Transit provides transportation year-round Monday through Friday, 5 p.m. to midnight on a fixed schedule and an established route, picking up and delivering passengers at designated stops on campus and at any safe intersection with a stop sign or traffic light along its route off campus. Penn Shuttles provide transportation year-round to and from campus to West Philadelphia, Center City and Powelton Village within defined boundaries seven days a week from 6 p.m. to 3 a.m. A limited on-call service is available from 3 a.m. to 7 a.m. Pennrides.com sends real-time information directly to your PDA, cell phone or computer. Penn Accessible Transit (PAT) provides transportation within service boundaries for persons with disabilities. To get around the city, students can purchase a PennPass, fall and spring semester-based transit passes tied to the University’s academic calendar. The PennPass program, sponsored jointly by SEPTA, operators of Philadelphia’s regional transit system and the University, offers discounted transit passes to full-time Penn students. PennPass is recommended for students who use public transportation to commute to campus or need to make regular trips off-campus using SEPTA. PennPasses are available for travel within the city and to specific services zones.

University of Pennsylvania
www.upenn.edu/computerstore/

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University of Pennsylvania

www.universityparent.com/upenn

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Renter’s Insurance

Penn strongly recommends that all students have rental insurance coverage. Renter’s insurance can protect your student from unplanned and out-of-pocket expenses associated with replacing valuable possessions that may be lost, stolen or damaged in a college resident hall or off-campus apartment. While your homeowner’s policy may cover students – there may be limitations. With your own rental policy, all types of property can be insured against losses, including clothes, books, electronics, computer hardware and software. Student insurance also covers personal liability for unintentional damage of another resident’s unit or property. Insurance policies created especially for students offer high value at a minimum cost.

Penn has identified Sallie Mae Insurance Services® as a provider to offer renters insurance. They were selected for their comprehensive packages and their ability to meet the University’s risk management requirements. Sallie Mae Insurance Services policies provide coverage for most types of possessions and are even applicable worldwide. Please know this service is only suggested as an additional convenience and there is no requirement to purchase from any particular provider. Nevertheless, the University does recommend all students have coverage under an insurance policy. To learn more about Sallie Mae Insurance Services policies, visit penn.salliemaeinsurance.com/renters. ▶

Life At Penn

University Life

As the University’s foremost provider of student services and educational access, the Division of the Vice Provost for University Life (VPUL) enhances the ability of Penn students to reach their fullest potential through diverse academic, personal, and professional development experiences in support of the Penn Compact.

With abundant cultural, social and service programs and departments, the Division addresses the evolving needs of the student community. VPUL fosters a welcoming, supportive and stimulating environment, providing 25,000 undergraduate, graduate, and professional learners opportunities to promote health and wellness, develop intellectually, get involved, and grow.

From campus co-curricular activities to civic events across the city, Penn students, faculty, staff, and community members enjoy a university life richly integrated with the world.

The Office of Student Affairs

The Office of Student Affairs (OSA) is a primary source of information and advice for students regarding campus co-curricular opportunities and resources. OSA advises and helps administer student activities and governance, pre-orientation programs, University Life leadership training programs, and major campus-wide special events, including Family Weekend, Spring Fling, Hey Day, and Ivy Day. The OSA serves both undergraduate and graduate students.

Office of Student Affairs (OSA)
www.vpul.upenn.edu/osa
200 Houston Hall, 3417 Spruce Street
(215) 898-6533

Family Weekend

October 4 - 6, 2013

Each year, Penn holds Family Weekend, a time for you and your Penn child to enjoy events and activities on campus. Family Weekend events have traditionally included faculty presentations, campus tours, the ability to attend class with your child, and a wide variety of entertainment options. This year’s Family Weekend is scheduled for October 4 - 6, 2013. Due to the popularity in the event, Penn recommends you make your hotel reservations well in advance. Please visit http://www.vpul.upenn.edu/osa/fw/index.html in the upcoming months for a finalized event schedule and to register. ▶
Housing

Department of Residential Services
The Department of Residential Services manages residential and hospitality services in support of on-campus residents in the College Houses and Sansom Place, as well as faculty, staff and guests of the University. The department also manages the Office of Off-Campus Services which provides educational and advisory services to those seeking housing in Penn’s off-campus neighborhoods.

Some operations overseen by Residential Services include:

- Management of the room assignment process;
- Execution of Move-In and Move-Out;
- Staffing the Information Centers which serve as a hub of service and information, guest and visitor access to buildings; managing keys, including access to keys for students who are locked out; sales of tokens and stamps; and acting as a liaison between Facilities and Real Estate Services and the residents.

Our Office of Off-Campus Services supports students in their off-campus housing search by providing information on local rental listings, rates and leasing agent contact materials. Additionally, Off-Campus Services provides educational programs, individual advising, and referral resources for students with questions or concerns related to landlord or tenant, roommate, or other issues related to living off campus.

The “Family and Friends” tab on the Residential Services webpage, www.upenn.edu/housing is updated frequently through the year with contact information, helpful links and dates for important on-campus processes such as Move In, Room Selection, Move Out and University closings. Off campus links and information and resources can also be reached through the Residential Services webpage.

You can also stay in the loop by signing on to the Parent Listserv: at www.upenn.edu/survey/parentemails to receive Penn Dining and Residential Services email updates.

Department of Residential Services
Stouffer Commons
3702 Spruce Street
Philadelphia, PA 19104-6027
(215) 898-3547
living@exchange.upenn.edu
www.upenn.edu/housing
www.upenn.edu/bcs

Academic Services (CHAS)
The eleven College Houses accommodate approximately 5,500 undergraduates. Sansom Place, while not a College House, is home to roughly 370 undergraduate and approximately 700 graduate students and is operated by the Department of Residential Services. That department also works closely with CHAS to provide an environment conducive to academic success and enrichment for on-campus residents.

The College Houses represent more than a century of architectural styles and offer a wide variety of accommodations. A student’s home is the cornerstone of college life, and at Penn, there’s a wonderful range of homes from which to choose. College House life is about strong communities, close connections with live-in Penn faculty, fun and informative events, and leadership opportunities. Collectively, the Houses offer over 30 smaller, tight-knit communities called Residential Programs that unite people devoted to a particular passion or interest. From Ancient Studies to Scientific Adventures to Medical Care and Medical Challenge, residents can gain enormous personal and pre-professional experience from membership. The Spanish, German, French and Arabic programs in Gregory even offer academic credit for in-House participation. A complete list is available online http://www.collegehouses.upenn.edu/residentialprograms.

W. E. B. Du Bois College House
3900 Walnut Street
Philadelphia, PA 19104-6138
House Office: (215) 898-3677

Fisher Hassenfeld College House
3700 Spruce Street
Philadelphia, PA 19104-6025
House Office: (215) 573-4295

Gregory College House
Van Pelt Manor
3909 Spruce Street
Philadelphia, PA 19104-6004
Class of 1925
3941 Irving Street
Philadelphia, PA 19104-6191
House Office: (215) 573-5171

Harnwell College House
3820 Locust Walk
Philadelphia, PA 19104-6134
House Office: (215) 573-3497

Harrison College House
3910 Irving Street
Philadelphia, PA 19104-6007
House Office: (215) 573-3539

Hill College House
3333 Walnut Street
Philadelphia, PA 19104-6193
House Office: (215) 898-5237

Kings Court English College House
3465 Sansom Street
Philadelphia, PA 19104-6185
House Office: (215) 898-2530

Riepe College House
310 South 36th Street
Philadelphia, PA 19104-6023
House Office: (215) 898-2855

Rodin College House
3901 Locust Walk
Philadelphia, PA 19104-6135
House Office: (215) 573-3576

Stouffer College House
Stouffer Hall: 3702 Spruce Street
Philadelphia, PA 19104-6026
Mayer Hall: 3817 Spruce Street
Philadelphia, PA 19104-6101
House Office: (215) 573-8473

Ware College House
3650 Spruce Street
Philadelphia, PA 19104-6024
House Office: (215) 898-9531

University of Pennsylvania
Student Health Services

The transition to college is an exciting time in the life of your son or daughter. It is sometimes more difficult on you, the parent, often miles away, particularly when your children are sick. That’s why the University of Pennsylvania provides a comprehensive Student Health Service.

Student Health Services is a state-of-the-art primary care center dedicated to the health and well-being of Penn students. Student Health provides accessible, cost-effective, culturally-sensitive, and student-focused healthcare, including care for acute and chronic health problems, preventive health services, and health and wellness education. Student Health Services works in close collaboration with University Life, and with colleagues in the University of Pennsylvania Health System to help ensure the health and wellness of the campus community.

Student Health Services is one of only twenty student health services with accreditation by the Joint Commission for Accreditation of Healthcare Organizations (JCAHO) (out of approximately 1,500 student health services in the United States). Today, Student Health occupies a medical facility at 3535 Market Street. This new space has allowed the Student Health Service to improve patient flow, enhance patient privacy and confidentiality, and help to assure the highest level of care and services for all students and the University community.

Counseling and Psychological Services (CAPS)

Campus life commonly presents students with academic, emotional, and social concerns. At certain times, students may need support to face these challenges. Recognizing the need for help is a sign of strength and is often the first step in effectively managing difficulties.

Counseling and Psychological Services (CAPS) provides professional psychological and psychiatric services to undergraduate, graduate, and professional students who need support in fulfilling their academic, social, and personal objectives.

CAPS’ counseling program provides confidential individual psychotherapy, which is primarily brief in nature and problem-focused. Other counseling options include assessment and referral services, psychiatric evaluations and medication maintenance, career assessment, and career development counseling. CAPS also offers a group counseling program, including several supportive interventions to special populations, thematic groups, and therapy groups each academic year.

CAPS’ crisis management program provides year-round, 24-hour access for students to emergency mental health care, and includes a daily walk-in emergency service, a night and weekend emergency psychiatric service, student hospitalization assistance, and University crisis management teams.

Mental health outreach and education occur through targeted programming, self-development through the CAPS self-help library, online resources, a stress management program, and classroom lectures. CAPS offerings seek to foster the intellectual, social, and emotional growth of all students by promoting self-awareness, wellness principles, lifelong learning, and personal responsibility.

The CAPS liaison program provides linkages to all schools, College Houses, various student services departments, and affiliated medical facilities. Training encompasses the professional development of trainees in the fields of psychology, social work, and psychiatry, as well as training for peer educators and College House staff. To learn more about CAPS and counseling services for Penn students, please see: www.vpul.upenn.edu/caps.

Counseling and Psychological Services
Mellon Building, 2nd Floor
133 South 36th Street
(215) 898-7021 (general number)
(215) 573-8966 (fax)
www.vpul.upenn.edu/caps
Division of Public Safety

The Division of Public Safety (DPS) comprises of 176 personnel, 116 of which are sworn University of Pennsylvania Police Officers. The dedicated men and women of DPS are responsible for enhancing the quality of life, safety and security of our community. The Division of Public Safety provides numerous resources to ensure your child’s experience at Penn is safe and secure.

Walking Escort Service:
(215) 898-WALK (9255)

Available 24 hours a day, 365 days a year, between 43rd & 30th Streets and Market Street to Baltimore Avenue. Escorts are also available from 10 a.m. until 3 a.m. between 50th & 30th Streets and Spring Garden Street to Woodland Avenue via the University’s partnership with the University District Ambassador Program.

How to Request a Walking Escort:
- Ask any Public Safety Officer on patrol or inside a building
- Call (215) 898-WALK (9255) or 511 (from campus phone)
- Use one of the many building and blue-light ephones located on and off Penn’s Campus

Business Services’ Penn Ride Service:
(215) 898-RIDE (7433)

Campus Loop:
Monday through Friday, 8am - 6pm

Penn Bus:
Monday - Friday 5pm-midnight

Penn Shuttles:
Monday-Sunday 6pm - 3am; Limited on-call service, 3am- 7am

Division of Public Safety (DPS)
www.publicsafety.upenn.edu
www.upenn.edu/transportation

Athletics and Recreation

The University of Pennsylvania is dedicated to providing a wide array of athletic opportunities on both the intercollegiate and recreational levels which will enhance the educational and entertainment experience of Penn students, as well as provide recreational and fitness facilities and activities for the entire University community.

The University of Pennsylvania fields 33 Men’s and Women’s intercollegiate sports teams. Penn Football and Men’s Basketball are the most attended events in the Fall and Winter social scene. All Penn students with a valid PennCard receive free admission to all Penn Athletics events EXCEPT Men’s Basketball and the Saturday session of The Penn Relays. For Men’s Basketball, Penn students must purchase tickets to be a part of the action at Men’s Basketball games. For Penn Relays, students are allotted tickets for the Relays on a limited basis, first come first served. Information will be available in late March.

Don’t forget to visit the Quaker Fan Shop at PennAthletics.com/shop to get the latest gear from your favorite teams. Parents wishing to tune in to watch web streams of Penn sporting events can do so on the Penn Sports Network at PennAthletics.com/PSN.

Penn Athletics

The Department of Recreation

The Department of Recreation at Penn offers the opportunity for the Penn Community to participate in intramural sports, recreation classes, sport clubs, fitness programs, and special interest programs. It is the express purpose of the Department of Recreation to meet the diverse needs of the University community with a broad-based, comprehensive program. The Intramural Sport program is designed to encourage students to participate in organized sport activities. These activities promote participation and socialization between groups and individuals, enhance physical fitness, and foster a spirit of fair play and sportsmanship among participants and spectators.

For more information, please visit www.upenn.edu/recreation
Alumni Organizations for Students and Parents

Penn Traditions and yPenn

Penn Traditions and yPenn are programs that inspire class unity and engage undergraduates and Young Penn Alumni (yPenn), underpinning their lifelong relationship with Penn. Meaningful and customized programming bolsters the community with these core principles:

- Be a lifelong and proud Penn ambassador: learn our history and carry on our traditions for future generations
- Stay connected to Penn after graduation: visit campus, read Penn news, and participate in regional activity
- Help Penn meet the goals outlined by The Penn Compact: contribute resources, skills, and time where possible.

Penn Alumni Student Society (PASS)

PASS is a social and service organization dedicated to facilitating relationships between generations of Quakers. Programming is targeted towards connecting prospective students, current students, and alumni, and has featured Alumni Faculty Dinner Series, events with the local alumni club, and much more. PASS is a vital part of the Penn Traditions: Building Our Community program.

Penn Alumni Student Society
(215) 898-7811
PASS@dev.upenn.edu
www.alumni.upenn.edu/pass

Global Alumni Network (GAN)

GAN’s local alumni groups give parents the chance to network and find volunteer opportunities through regional programming. Whether you live in Nashville or Toronto, you can make a Penn connection. Visit the GAN website (www.alumni.upenn.edu/club) to learn more about how you can expand your circle by meeting other Penn alumni and parents in your area.

Penn Alumni & Penn Traditions
E. Craig Sweeten Alumni House
3533 Locust Walk
(215) 898-2027
www.alumni.upenn.edu/penntraditions

PennCard Center
now offers passport photos & notary services.

There’s an easy way to be sure your student has the cash on hand when they need it—for books, food, even copies at the library.

Your student’s PennCard has a pre-paid debit feature called PENNCASH. You can make a deposit online, set up automatic replenishment intervals (weekly or monthly) and even receive an email alert when their balance is too low.

They simply swipe their PennCard and go. And you can relax. Don’t panic—PennCash has got your covered.

For more information about PennCash, visit www.upenn.edu/penncash

Have an Android or iPhone? We have an App for that: PennCard Mobile

Load it. Use it 24/7
University of Pennsylvania Contacts and Resources

**Penn Directory Information**
(215) 898-5000

**Campus Map**
[www.facilities.upenn.edu/map.php](http://www.facilities.upenn.edu/map.php)

**Parking**
[http://cms.business-services.upenn.edu/parking/](http://cms.business-services.upenn.edu/parking/)

**Penn Transit Services**
(215) 898-RIDE (7433)
(215) 898-WALK (9255)

**Weather Emergencies**
(215) 898-MELT (6358)

**Undergraduate Schools**

- **The College of Arts and Sciences**
  [www.college.upenn.edu](http://www.college.upenn.edu)

- **School of Engineering and Applied Sciences**
  [www.seas.upenn.edu](http://www.seas.upenn.edu)

- **School of Nursing**
  [www.nursing.upenn.edu](http://www.nursing.upenn.edu)

**The Wharton School**
[www.wharton.upenn.edu](http://www.wharton.upenn.edu)

**Academic Advising**

- **The College of Arts and Sciences**
  (215) 898-6341
  [http://www.college.upenn.edu/support](http://www.college.upenn.edu/support)

- **School of Engineering and Applied Sciences**
  (215) 898-7246

- **School of Nursing**
  (215) 898-6687
  [http://www.nursing.upenn.edu/students/advising/](http://www.nursing.upenn.edu/students/advising/)

- **The Wharton School**
  (215) 898-7608
  [http://spike.wharton.upenn.edu/ugprogram/](http://spike.wharton.upenn.edu/ugprogram/)

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**University of Pennsylvania Museum of Archaeology and Anthropology**
3260 South Street
Philadelphia, PA 19104
(215) 898-4000
[http://www.penn.museum/](http://www.penn.museum/)

**Morris Arboretum**
An ever-changing landscape of 92 acres of gardens, paths, open vistas, and beautiful fountains – the Morris Arboretum is the perfect escape in any season. The Arboretum is just 13 miles from Penn’s main campus and accessible by car, bike, and public transportation. Admission is free with a PennCard.
100 E. Northwestern Avenue
Philadelphia, PA 19118
(215) 247-5777
[www.morrisarboretum.org](http://www.morrisarboretum.org)

**University Life Arts Initiatives**
University Life Arts Initiatives provide leadership and support for the creation and implementation of arts programming for students at the University of Pennsylvania.
[www.vpul.upenn.edu/arts](http://www.vpul.upenn.edu/arts)

**Institute of Contemporary Art**
Since the 1960s, the Institute of Contemporary Art (ICA) has led the way in revealing the hottest trends in contemporary art with the very first museum shows of Andy Warhol, Laurie Anderson, Agnes Martin, Robert Indiana and other influential artists. ICA admission is always free.
118 S. 36th Street
Philadelphia, PA 19104
[www.icaphila.org](http://www.icaphila.org)

**Annenberg Center for the Performing Arts**
Founded in 1971, the Annenberg Center for the Performing Arts of the University of Pennsylvania is a major cultural destination and crossroads in the performing arts, connecting Philadelphia regional audiences and the University of Pennsylvania through exposure to innovative human expression in theatre, music, and dance.
3680 Walnut Street
Philadelphia, PA 19104-6219
[www.AnnenbergCenter.org](http://www.AnnenbergCenter.org)
Life at Penn

Alumni Relations
(215) 898-7811
http://www.alumni.upenn.edu/

Penn Abroad
(215) 898-9073
http://global.upenn.edu/pennabroad

Penn Athletics
(215) 898-6151
http://www.pennathletics.com

Career Services
(215) 898-7531
http://www.vpul.upenn.edu/careerservices/

Office of the Chaplain
(215) 898-8456
http://www.upenn.edu/chaplain/

Fraternity and Sorority Affairs
(215) 898-5263
http://www.vpul.upenn.edu/ofsa/

Penn Hillel
(215) 898-7391
http://pennhillel.org/penn

Penn Student Agencies
(215) 898-6815
www.pennstudentagencies.com

Netter Center for Community Partnerships
(215) 898-5351
https://www.nettercenter.upenn.edu/

Office of Student Affairs (Including Family Weekend Information)
(215) 898-6533
http://www.vpul.upenn.edu/osa/

Vice Provost for University Life
(215) 898-6081
http://www.vpul.upenn.edu/

Weingarten Learning Resources Center
(215) 573-9235
http://www.vpul.upenn.edu/lrc/

Offices and Services

Office of Undergraduate Admissions
(215) 898-7507
http://www.admissions.upenn.edu/

Counseling and Psychological Services (CAPS)
(215) 898-7021
www.vpul.upenn.edu/caps

Division of Public Safety
Campus Emergency Numbers:
511 from any campus phone
(215) 573-3333

University Police
24 Hours
(215) 573-3333
http://www.publicsafety.upenn.edu

Student Financial Services
(215) 898-1988
http://www.sfs.upenn.edu/

Residential Services
(215) 898-3547
http://www.business-services.upenn.edu/housing/

Penn Dining
(215) 573-8632
www.upenn.edu/dining

Office of the Registrar
(215) 898-6636
http://www.upenn.edu/registrar/

Student Health Service
General number
(215) 746-3535
http://www.vpul.upenn.edu/shs/

Office of Parent Outreach and Development/Penn Parents
(215) 746-4646
www.pennparents.upenn.edu
Helpful Websites

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<td><a href="http://www.alumni.upenn.edu/pass">www.alumni.upenn.edu/pass</a></td>
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<td><a href="http://www.alumni.upenn.edu/education">www.alumni.upenn.edu/education</a></td>
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<td>Penn Humanities Forum</td>
<td><a href="http://www.phf.upenn.edu">www.phf.upenn.edu</a></td>
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<td>Penn Language Center</td>
<td><a href="http://www.plc.sas.upenn.edu">www.plc.sas.upenn.edu</a></td>
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<td>Penn Women’s Center</td>
<td><a href="http://www.vpul.upenn.edu/gwc/main2.html">www.vpul.upenn.edu/gwc/main2.html</a></td>
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<td>Center for Programs in Contemporary Writing</td>
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<td><a href="http://www.vpul.upenn.edu/gic">www.vpul.upenn.edu/gic</a></td>
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<td>LGBT Center</td>
<td><a href="http://www.vpul.upenn.edu/lgbtc">www.vpul.upenn.edu/lgbtc</a></td>
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<td>Weigle Information Commons</td>
<td><a href="http://wic.library.upenn.edu/">http://wic.library.upenn.edu/</a></td>
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<td>Civic House</td>
<td><a href="http://www.vpul.upenn.edu/civichouse">www.vpul.upenn.edu/civichouse</a></td>
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<td>Kelly Writers House</td>
<td><a href="http://writing.upenn.edu/wh/">http://writing.upenn.edu/wh/</a></td>
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<td>Center for Undergraduate Research and Fellowships</td>
<td><a href="http://www.upenn.edu/curf">www.upenn.edu/curf</a></td>
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<td>Weiss Tech House</td>
<td><a href="http://www.tech-house.upenn.edu/">www.tech-house.upenn.edu/</a></td>
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<td>Penn Merchandise</td>
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<td><a href="http://www.upenn.edu/bookstore">www.upenn.edu/bookstore</a></td>
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<td><a href="http://www.business-services.upenn.edu/computerstore/">www.business-services.upenn.edu/computerstore/</a></td>
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<tr>
<td>The Daily Pennsylvanian</td>
<td><a href="http://www.dailyPennsylvanian.com">www.dailyPennsylvanian.com</a></td>
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Penn Terms

The University of Pennsylvania employs many acronyms that refer to a variety of offices and services on campus. Below are some terms that will help you as a parent navigate through campus.

CAPS: Counseling and Psychological Services

CHAS: College Houses and Academic Services

DAR: Development and Alumni Relations

DPS: Department of Public Safety

NSO: New Student Orientation and

NSOAI: New Student Orientation and Academic Initiatives

DP: The Daily Pennsylvanian, the independent student newspaper.

LUCY: Loop through University City, SEPTA circulator bus, started in summer of 1999 in conjunction with UCD to provide free transit service to/from 30th Street Station for those affiliated with the local institutions.

SAS: School of Arts and Sciences

SEAS: School of Engineering and Applied Science

SFS: Student Financial Services

SHS: Student Health Service

UA: Undergraduate Assembly, responsible for advocacy of undergraduate issues to the administration, consists of elected student officers.

UCD: University City District

VPUL: Vice Provost for University Life, a division that nurtures the interests and aspirations of Penn students through activities, resources and service centers.
### Academic Calendar

#### FALL

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<th>Event</th>
<th>2013 FALL TERM</th>
<th>2014 FALL TERM</th>
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<tr>
<td>Move-in for First-year and Transfer Students</td>
<td>August 23 (Fri)</td>
<td>August 22 (Fri)</td>
</tr>
<tr>
<td>New Student Orientation</td>
<td>August 23 - 27 (Fri-Tue)</td>
<td>August 22 - 26 (Fri-Tue)</td>
</tr>
<tr>
<td>Labor Day (no classes) Monday</td>
<td>September 2</td>
<td>September 1</td>
</tr>
<tr>
<td>Opening Exercises and Freshman Convocation Tuesday</td>
<td>August 27</td>
<td>August 26</td>
</tr>
<tr>
<td>First Day of Classes Wednesday</td>
<td>August 28</td>
<td>August 27</td>
</tr>
<tr>
<td>Course Selection Period ends Friday</td>
<td>September 13</td>
<td>September 12</td>
</tr>
<tr>
<td>Drop Period ends Friday</td>
<td>October 4</td>
<td>October 10</td>
</tr>
<tr>
<td>Fall Term Break</td>
<td>October 10-13 (Thu-Sun)</td>
<td>October 9-12 (Thu-Sun)</td>
</tr>
<tr>
<td>Classes Resume</td>
<td>October 14 (Mon)</td>
<td>October 13 (Mon)</td>
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<tr>
<td>Family Weekend Friday-Sunday</td>
<td>October 4 - 6 (Dartmouth)</td>
<td>October 24 - 26</td>
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<tr>
<td>Homecoming Saturday</td>
<td>November 9 (Princeton)</td>
<td>November 1 (Brown)</td>
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<tr>
<td>Advance Registration for Spring Term Monday-Sunday</td>
<td>October 21 - November 3</td>
<td>October 20 - November 2</td>
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<tr>
<td>Last day to withdraw from a course Friday</td>
<td>November 8</td>
<td>October 31</td>
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<tr>
<td>Thu/Fri class schedule on Tue/Wed in 2013 &amp; 2014</td>
<td>November 26 - 27 (Tue-Wed)</td>
<td>November 25-26 (Tue-Wed)</td>
</tr>
<tr>
<td>Thanksgiving Break Thursday-Sunday</td>
<td>November 28 - December 1</td>
<td>November 27 - 30</td>
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<tr>
<td>Classes Resume Break Thursday-Sunday</td>
<td>December 2</td>
<td>December 1</td>
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<tr>
<td>Last day of Classes</td>
<td>December 10 (Tue)</td>
<td>December 9 (Tue)</td>
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<tr>
<td>Reading Days</td>
<td>December 11 - 12 (Wed-Thu)</td>
<td>December 10 - 11 (Wed-Thu)</td>
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<tr>
<td>Final Examinations</td>
<td>December 13 - 20 (Fri-Fri)</td>
<td>December 12 - 19 (Fri-Fri)</td>
</tr>
<tr>
<td>Fall Term ends</td>
<td>December 20 (Fri)</td>
<td>December 19 (Fri)</td>
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#### SPRING

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<tr>
<th>Event</th>
<th>2014 SPRING TERM</th>
<th>2015 SPRING TERM</th>
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<td>First Day of Classes (Mon class schedule on Wed in 2014 &amp; 2015)</td>
<td>January 15 (Monday classes)</td>
<td>January 14 (Monday classes)</td>
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<tr>
<td>Martin Luther King, Jr. Day Observed (no classes) Monday</td>
<td>January 20</td>
<td>January 19</td>
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<tr>
<td>Course Selection Period ends Monday</td>
<td>February 3</td>
<td>January 26</td>
</tr>
<tr>
<td>Drop Period ends Friday</td>
<td>February 21</td>
<td>February 20</td>
</tr>
<tr>
<td>Spring Term Break Saturday-Sunday</td>
<td>March 8 - 16</td>
<td>March 7 - 15</td>
</tr>
<tr>
<td>Classes Resume Monday</td>
<td>March 17</td>
<td>March 16</td>
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<tr>
<td>Advance Registration for Fall Term and Summer Sessions Monday-Sunday</td>
<td>March 24 - April 6</td>
<td>March 23 - 29</td>
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<tr>
<td>Last day to withdraw from a course Friday</td>
<td>April 4</td>
<td>March 27</td>
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<tr>
<td>Last day of Classes</td>
<td>April 30 (Wed)</td>
<td>April 29 (Wed)</td>
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<tr>
<td>Reading Days</td>
<td>May 1 - 2 (Thu-Fri)</td>
<td>April 30 - May 1 (Thu-Fri)</td>
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<tr>
<td>Final Examinations Monday-Tuesday</td>
<td>May 5 - 13</td>
<td>May 4 - 12</td>
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<tr>
<td>Spring Term ends Tuesday</td>
<td>May 13</td>
<td>May 12</td>
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<tr>
<td>Alumni Day Saturday</td>
<td>May 17</td>
<td>May 16</td>
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<tr>
<td>Baccalaureate Sunday</td>
<td>May 18</td>
<td>May 17</td>
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<td>Commencement Monday</td>
<td>May 19</td>
<td>May 18</td>
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<tr>
<td>SUMMER (2014 SUMMER)</td>
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<tr>
<td>12-Week Session Classes begin</td>
<td>May 27 (Tue) 11 weeks</td>
<td>May 26 (Tue) 11 weeks</td>
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<tr>
<td>Session I Classes begin</td>
<td>May 27 (Tue)</td>
<td>May 26 (Tue)</td>
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<tr>
<td>Memorial Day Observed (no clas-ses)</td>
<td>May 26 (Mon)</td>
<td>May 25 (Mon)</td>
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<td>Session I Classes end</td>
<td>July 2 (Wed)</td>
<td>July 1 (Wed)</td>
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<tr>
<td>Session II Classes begin</td>
<td>July 3 (Thu)</td>
<td>July 2 (Thu)</td>
</tr>
<tr>
<td>Independence Day Observed (no classes)</td>
<td>July 4 (Fri)</td>
<td>July 4 (Sat)</td>
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<tr>
<td>Session II and 12-Week Session Classes end</td>
<td>August 8 (Fri)</td>
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For more info about Penn, visit: www.universityparent.com/upenn
PNC MAKES BANKING EASY FOR PENN STUDENTS

With convenient ATMs and a PNC Customer Service Center on campus, you'll never have to go far to get cash. And with Virtual Wallet® Student by PNC, you get helpful online tools that take the stress out of keeping track of your money. You can even link your PNC account to your PennCard, so you can use your ID as an ATM card, too. To open your account, call 1-877-PNC-1000, visit pnc.com/penn or stop by our PNC office right on campus.

In exchange for the opportunity to promote its programs to the Penn community, PNC provides Penn with financial contributions that Penn uses to sustain important student programs and other University initiatives.

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